



## MINUTES

### Management Committee Meeting Combined Probans Club of Castle Hill Inc.

**Date:** 1 August 2023

**Venue:** Castle Hill Tavern, 25 Victoria Rd Castle Hill, opposite Bunnings

### Open meeting: 9.30am

#### Agenda items:

1. **Management Committee:** Peter Wolnizer (President), Rodica Benton, Aldo Cantori (Immediate Past President), Carol Evans (Vice-President), Barry Haywood, Elizabeth Lessells, Anne Lockwood (Treasurer), John Michell, Frances Orr, Bev Rooney (Secretary), Chris Savage, Helen Strong, Annette Watson

2. **Invited Attendees:**

3. **Apologies:** John Perry, Aldo Cantori

4. **Confirmation of minutes of management committee meeting held on 4 July 2023**

<b>Mover</b>	John Michell
<b>Seconder</b>	Annette Watson
<b>Motion Carried (yes/no)</b>	Yes

5. **Matters arising from minutes of management committee meeting of 4 July 2023**

<b>Action</b>	<ul style="list-style-type: none"><li>• Social get together with activity convenors and coordinators - postponed from 1 September due to a Day Tour to the Rookwood Cemetery now being scheduled on that day. The Committee decided that 3:30-5:00 pm on Friday's 8 at the Wolnizer's home would be the get together for convenors.</li><li>• Consideration of ways to advertise, promote and raise community awareness of our Club – e.g., as suggested in the Probans <i>Guide on Attracting New members and Effective Club Leadership</i> [ATTACHED]. Update on advertising in local community newspapers/magazines including the HK Post-further suggestions will be considered after our October get together.</li></ul>
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6. **President's Report (Peter Wolnizer)**

Your Committee was delighted to receive so much positive feedback on our Club's 19<sup>th</sup> anniversary celebration and the fascinating and informative presentation on Zimbabwe by our guest speaker, Felicity Gee, at our July General Meeting. It was also a great pleasure to induct Bobbie Cochrane, Margaret Seale and Joy Young into our Club and to welcome 117 members and five guests many of whom enjoyed lunch together at the West Pennant Hills Sports Club following the meeting.

Personally, I was deeply touched by Myra Stack's willingness to represent her late husband, Bob, at our anniversary celebration just a few weeks after his sad passing. Bob was our Club's Inaugural President and I thought it fitting that Myra shared in the cutting of our 'birthday cake'. It was wonderful to have so many Past Presidents and Foundation Members join us for our anniversary celebration. Many thanks to Ken Lynch for reminding us of the much-appreciated leadership and contributions of two of our Past Presidents - Eric Pye and Malcolm Robson - who, sadly, have passed away and are very much missed by their Probus friends.

We were greatly saddened to learn of the passing of another of our highly esteemed members, Paul Jones, on Saturday 8 July. We extend our deepest sympathy and condolences to his wife Jan (who is a Foundation Member of our Club) and to his brother, Alan, and sister-in-law, Robyn, and their families at this sad time of mourning and loss.

It has been delightful to experience the friendship and fun of Club life over the last couple of months – including the TLC lunch at 21fiftythree restaurant at Baulkham Hills TAFE; Western Sydney Airport and Camden Day Away; the Gardening Group at the rose garden at Wave Fitness and Aquatic Centre and Plants Plus in the Cumberland State Forest; the Walking Group's scenic and sunny day at Manly, Shelley and Fairlight beaches; the Men's Chat Group at Club Active Gym and playing pool followed by lunch at the Castle Hill Tavern; the Ladies' Coffee and Chat Group (for Gaye, of course!!); Christmas in July at The Fiddler; and, as always, our tantalising Online Trivia Quiz. To all our wonderful activity convenors may I say a heartfelt 'thank you' – we very much appreciate all you do for our Club. Special thanks to John Michell for arranging another thoroughly enjoyable and well-attended Christmas in July luncheon and to Fred and Lilly Wong for hosting a warmly convivial Wine and Cheese evening.

We very much look forward to inducting three new members into our Club and to seeing all Probus friends and visitors at our General Meeting on Tuesday 15 August.

**Peter Wolnizer**  
**PRESIDENT**

#### **7. Secretary's Report (Bev Rooney)**

- Secretary to advise Committee of anything placed in the suggestion box-I have received a suggestion from Karin Regal that we adopt a similar Process to that of the Probus Club of West Pennant Hills. At morning tea, the members bring a keep cup for their morning tea, thus eliminating a considerable amount of waste. This was discussed by Committee Members and decided to be impractical. Fran Orr moved and Anne Lockwood seconded the replacement of the foam cups with bamboo cups. The motion was passed. The Committee will advise the Refreshments coordinator to replace the current foam cups with bamboo cups which are recyclable.
- Leave of Absence: Ian and Michelle Dale, Havelyn Bromhead, Carl Dennison, Graeme Lockwood, Joan and Stuart Smith, reversal of leave of absence for Kate Turnham for May, June and July due to severe illness.
- Correspondence In: Letter of thanks from Desire and Brian Easton regarding the 19<sup>th</sup> Birthday Party.
- Letter of thanks from Marion Barrie regarding the 19<sup>th</sup> Birthday Party.
- Email from Leo Keegan re time periods allocated
- Message of thanks from Anne Perry for the card sent to her by Probus when she was hospitalized.
- Message of thanks from Carl Denison for the card and for those who were able to attend Beverley's funeral.

- Message from Probus South Pacific re New Certificate of Currency for the National Insurance Program.
- Message from Probus South Pacific referring to changes in the Public Liability Component of the National Insurance Program.
- Message from Probus South Pacific for their promotional meeting. Annette will attend this meeting on their behalf.
- Message from Probus South Pacific referring to our recently received Promotional Pack.
- Correspondence Out: Letter of Thanks to Gaye Wolnizer re the 19<sup>th</sup> Birthday Party.
- Letter of Thanks to Celia Kerr, Sandra Halvey, Desiree Easton, Liz Lee, Wendy Oughton, Dianna Larbalestier and Wendy Oughton for their assistance re the 19<sup>th</sup> Birthday Party.
- Inquiry: Phone request from David Short, a volunteer of the Royal Flying Doctor Service to speak on behalf of the organization at a meeting. Phone 0412 530 894.

<b>Actions</b>	
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### 8. Treasurer's Report (Anne Lockwood)

Anne circulated reports (one in a new format) \$48,000 currently & \$65,000 anticipated for Adelaide. These monies will be paid out soon to the travel companies.

Anne has been busy and will be paying capitation fees for new members in September.

Anne commented on the Financial Reports circulated by Probus South Pacific, and the current monies held.

\$414 sold on square last month, but more is anticipated this month due to additional activities.

<b>Actions</b>	
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### 9. Committee reports

<b>Actions</b>	
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<b>Committee reports</b>	<b>Coordinator</b>
Week away tours	<p>Frances Orr- <u>Gloucester</u>-all participants paid. A meeting of participants wanting to meet is on Saturday, September 2 at the Baulkham Hills Sporting Club on Renown Road Baulkham Hills. Pick up for the trip has been approved at this location.</p> <p><u>High Country</u>-May 2024. 15 applicants have paid their deposits, and a waiting list of 2.</p> <p><u>Canberra 3-day tour</u>, March 11-13 2024. 9 have registered. Fran needs 11 more attendees as 20 are required. Deposit \$100 will be required in September.</p> <p><u>Tasmania Tour</u> – Trade Travel-19 expressions of interest. Fran is awaiting the OnCourse tour available.</p> <p><u>Berry</u> is booked in although tour details not available.</p> <p><u>Cape York</u> expressions of interest and ongoing research will be undertaken.</p>
Special events	John Michell-Recent <u>Christmas in July</u> was a successful activity. Complimented by our President.

	<p>13<sup>th</sup> September, <u>Crazy Whist</u> in the Red Gum Room at a cost of \$10 per head.</p> <p>28<sup>th</sup> November, <u>Christmas Party at Allegro</u>. It encompasses a drink on arrival, 3 bottles of wine on each table, 3 appetisers, a 2-course meal, tea and coffee available. The price is \$65.00, which has been heavily subsidised by the club. 70 people are required to attend. John is seeking to establish a date for the January 2024 Breakfast in the Park.</p>
International tours	<p>Rodica Benton-The dates for the <u>Sri Lanka</u> trip have changes to Tuesday 11 June 2024 to Wednesday 24 June 2024. 13 days 14 nights fully escorted. The cost is \$5948 twin share with a single supplement of \$1298, and the agent is asking \$236 for taxes. The flights are with Singapore Airlines, with most meals included. Escorts will be provided by the Travel Agent, with luxury coach travel and accommodation in 4- and 5-star hotels. The Deposit is \$1,000 due end of August. Rodica will lodge <u>6-7 expressions of interest</u> to be displayed in the Newsletter next month.</p>
Day Tours	<p>Elizabeth Lessells –The following trips have been booked:</p> <p><u>Seafood BBQ</u> booked for 13<sup>th</sup> February, 2024.</p> <p><u>Bowral Tulips</u> 27<sup>th</sup> September, 2024.</p> <p><u>Vivid</u> booked for Tuesday 11<sup>th</sup> June, with the 7 Bridges option.</p> <p>Approval sought for a day out with Hopkins Coaches for a cruise around Pittwater, from Church Point around Scotland Island and the n followed by a 2-course lunch at Dee Why RSL at a cost of \$75. Date to be determined 2024. Approval given.</p> <p><u>Rookwood</u>- 29 people but 1 extra required to fill the tour. Cost-\$47.</p> <p>No October outings.</p> <p><u>Melbourne Cup at the Fiddler</u>-Tuesday 7<sup>th</sup> November at a cost of \$75.</p> <p>Friday 3<sup>rd</sup> November a visit <u>Red Cow Farm and Green Briar Gardens at Bowral</u>. Cost reduced to \$75 with people organising their own lunch.</p>
Activity groups	<p>Chris Savage- <u>Wine and Cheese</u> continue with current rotation of venues. Celia recommended the Scout Hall at Cherrybrook. Elizabeth has access to a Scout Hall-cost to be determined. Liquor License would be required, which John Perry would organise. Peter will organise a sub-committee, comprising Jules and Chris Savage, Peter Wolnizer, Annette Watson, Anne Lockwood and Carol Evans to report back to the Committee next month.</p> <p>Tai Chi-The Committee reiterated the continuity of the financial support for this activity. Advertise as is for the current 4 sessions.</p>

Membership and welfare	<p>Helen Strong- Helen referred to the Welfare Report provided by Anne Gover.</p> <p>We now have 166 members with 6 new members this year.</p> <p>Inductions Include Margaret Whetton, Victor and Theresa Zarb.</p> <p>Bev Rooney Moved and Carol Evans Seconded the acceptance of Margaret Whetton, Victor and Theresa Zarb as members of the club.</p> <p>Jenny Tozer (friend of Sally Birchill) will be a guest.</p> <p>Helen has sent a letter to the new members, advising them of Probus requirements.</p> <p>Peter thanked Helen and Anne for the enormous amount of work they did in reducing 11 documents to one membership list held in Google documents.</p> <p>Peter and Helen both send letters of welcome and this is increasing our membership.</p>
Guest Speakers	<p>Barry Haywood- <u>August 2023</u>-Our Guest Presenter for August Will be Preet Chouhan Customer Specialist Services NSW. Services NSW is a State Government NSW Service, formally the Main Roads Department now a new branch offering a range of grants, services and incentives many you may not be aware of.</p> <p>The services will be highlighted.</p> <p><u>September 2023</u>-Our Guest Presenters will be Norm and Sandra Webb Award Winning Bee Keepers They have won awards at Sydney Royal Easter Show.</p> <p>They will tell you What Happens when Bees Swarm, how do they pollinate Flowers? Interesting Topic with current crisis in Bee Keeping Industry.</p> <p><u>October 2023</u>-This will be our get together.</p> <p><u>November 2023</u>-Barry is trying to get in touch with a choir.</p> <p>-Barry stated that his policy was not to have speakers with a personal or political agenda; Peter stated that this should be the policy of the Club.</p>
Property	John Perry

#### 10. Acceptance of Reports

<b>Mover acceptance of all reports</b>	Helen Strong
<b>Secunder</b>	Elizabeth Lessells
<b>Motion carried (yes/no)</b>	Yes

#### 11. Inductions

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<b>Actions</b>	Margaret Whetton, Victor and Theresa Zarb.
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#### 12. Newsletter

- Approval of draft newsletter

<b>Actions</b>	Draft approved and any final edits Annette to be given to Annette today for correction of or inclusion in the Newsletter for August.
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### 13. 2023 Yearly Planner (John Perry)

<b>Actions</b>	Note the updated calendar as of 26 June 2023 circulated by John Perry.
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### 14. Web Site

<b>Actions</b>	
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### 15. General Business

The following items of general business are carried forward from the Committee meeting held on 4 July 2023:

- Comparative memberships of Probus Clubs in the Hills district as per PSP website:  
Y=looking for new members N=not looking for new members.
  - Cherrybrook Probus 163 - Y
  - Coonara-Cherrybrook Combines Probus 190 - N
  - Glenhaven Probus 122 – N
  - Kellyville and Hills Probus 95 - Y
  - Knightsbridge-Glenhaven Probus 125 – Y
  - Castle Hill & District Probus 200 – Y
  - Castle Hill Combined Probus 121 – Y
  - Oakhill-Dural Combined 181 – Y
- Action – PSP to correct our membership data. Anne Lockwood will follow up with PSP.

New items of general business:

- Members’ positive feedback following the General Meeting on 18 July 2023-this was referred to in the Presidents report.
- Email correspondence from Leo Keegan [ATTACHED] – distributed with his permission. The key point was that the activity speakers simply repeat information circulated in the Newsletter. The Committee agreed that the reduction in time was a trial as a result of several members complaining about the length of time taken by poor guest speakers. This will be discussed in our October get together.  
We also would be happier to hear about how wonderful certain activities are from attending members. This will be dealt with in our October get together.  
Barry expressed his position in relation to what he tells guest speakers.
- Suggestion from Celia Kerr/Julie Savage that we consider hosting Wine and Cheese events at the Cherrybrook Scouts Hall. Peter reported that a response to his inquiry made via their website was that the cost of the venue would be \$50 per night and that no food or services would be provided. However, we would have access to the venue’s kitchen and other facilities.  
It was agreed that Chris Savage, Anne Lockwood and Annette Watson would meet with Julie Savage to bring a recommendation back to the next Committee meeting.
- **Strategy and format for the October General Meeting – hold over to next Committee Meeting**
- **Succession planning – key Committee positions for 2024-25**  
Bev Rooney announced that she will be unable to stand as Secretary for 2024.  
Peter will have discussions with people to ascertain their interest in upcoming positions.

<b>Actions</b>	-Review of stored documents for destruction of old as agreed at the Committee meeting of 2 May 2023 – action outstanding. Bev will need assistance with this. -Anne will follow up with Club Membership numbers.
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**16. Meeting Closed:** 11.40 am.

**17. Next meeting:** Tuesday, 5 September 2023, at Castle Hill Tavern at 9.30am

**ATTACHMENTS:**

- Email correspondence from Leo Keegan– distributed with permission.
- *Probus Guide on Attracting New members and Effective Club Leadership*

Castle Hill Tavern.

Peter Wolnizer

President

Bev Rooney

Secretary