



MINUTES

Management Committee Meeting Combined Probans Club of Castle Hill Inc.

Date: 5 April 2022

Venue: Castle Hill Tavern, 25 Victoria Rd Castle Hill, opposite Bunnings

Open meeting: 9.33am

Agenda items:

- 1. Management Committee:** John Perry (chair), Celia Kerr, Bev Rooney, Colin Yates, Anne Lockwood, John Michell, Glenys Pye, Elizabeth Lessells, Barry Haywood
- 2. Invited Attendees:** Annette Watson, John Wilkes
- 3. Apologies:** Aldo Cantori, Chris Savage
- 4. Confirmation of minutes from previous management committee meeting of 1 March 2022**

Mover	John Michell
Seconder	Glenys Pye
Vote	Carried

- 5. Matters arising from minutes of previous management committee meeting**

Action	NIL
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- 6. Attendance at General Meetings**

- Agree on covid protocols for future general meetings

Action	No registration is necessary, attendees at General Meetings are no longer required to present proof of double vaccinated upon entry. Masks are no longer mandatory. The Newsletter will be updated by Annette Watson to reflect this.
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- 7. Make-up of Management Committee**

In accordance with the Constitution and By-Laws, the Management Committee is to comprise the President, Vice-President, Secretary, Treasurer, Immediate Past President (ex-officio) and up to 8 other Officers.

The President proposes that the Management Committee is to comprise the following,

- Aldo Cantori – President
- Celia Kerr – Vice President
- John Perry – Immediate Past President
- Bev Rooney - Secretary
- Anne Lockwood – Treasurer

- John Michell - Special Events and SAPPS
- Colin Yates – Week Away Tours
- Elizabeth Lessells – Day Tours
- Chris Savage – Activities Co-ordinator
- Membership and Welfare – Glenys Pye
- Barry Haywood – Guest Speakers

Mover	John Perry
Seconder	Barry Haywood
Vote	Carried

8. President's Report (Aldo Cantori)

Welcome everyone to a new Probus year with a new committee and hopefully with renewed confidence that the year ahead will be less constrained than the past two years have been. I'd like to once again thank our immediate past President John Perry and the out-going committee for navigating the club through some unprecedented challenges.

Since last month's Annual General Meeting, we have managed to secure a new Activities Co-ordinator. I'm pleased to advise that Chris Savage has volunteered to take on that role. On behalf of all the members I'd like to thank Chris and we wish him well for the year ahead.

As we learn to live with Covid, I hope that many of you will start to feel more comfortable in again enjoying the many activities that the club offers its members. Until a couple of years ago, I didn't even know what a pandemic was but we've certainly learned a lot since then. I think that if we exercise care and good hygiene practices, we should start to gradually get back to normality and overcome the feeling that we need to lock ourselves away from the outside world.

Understandably, participation numbers have been down across most of our activities but I'm confident that we'll see a reversal of that trend in the coming months.

Please take the time to read our monthly newsletter. You'll see a few new features in our newsletters that I hope will make for interesting and entertaining reading.

Mover acceptance of report	Anne Lockwood
Seconder	Annette Watson
Vote	Carried

9. Secretary's Report (Bev Rooney)

- Leave of Absence Celia Kerr, Terry & Marion Bishop, Graeme & Anne Lockwood, Frances Orr, Neil & Anne Gover, Malcolm & Barbara Robson
- A new signed Authority form has been lodged with Castle Hill Post Office for the incoming President and Secretary.
- A letter received from The Royal Flying Doctor Service (South Eastern Section) requesting a donation toward Australians living in isolated situations for Mental Health-disregard.
- Letter to be passed to Mrs. A. Gover (no sender information)

Action	NIL
Mover	Bev Rooney
Seconder	John Perry
Vote	Carried

10. Treasurer's Report (Anne Lockwood)

- Combined Bank Balance \$60,306.43.
- 92 people Have paid membership fees for the current year.

- 4 signatories for the bank accounts, therefore Anne to add Aldo Cantori & Bev Rooney.

Action	Anne L to organize the change of officers on the bank accounts.
Mover	Anne Lockwood
Secunder	Bev Rooney
Vote	Carried

11. Committee reports

- Consider the status of registrations for the Trivia Night and decide whether to proceed with this event. John Perry advised that the event would go ahead as his contact from Hornsby Council stated that there would be no refund on cancellation & no transfer possible.
- Discuss possible new activity "Men's Group" proposed by John Lucas. John Lucas is to submit a Proposal for Trial, to include a local venue providing activities for men.
- Discuss inclusion of \$2.50 outings as part of Elizabeth's Day Tours. See Committee Reports.

Committee reports	Coordinators
Week away tours	Colin Yates reported re Broken Hill 18-26 May 2022 9-day tour On Course will pick up from Castle Pines Clubhouse on 18 May at 800am. Balance is due on or before the April General Meeting. Single \$2570, Twin \$1950, Double \$3900. Re Silo Art and Grampians 20-27 October 2022 8- day tour. A deposit of \$600 per person is due on or before the April General Meeting. Balance is due on or before 20 September 2022 Single \$2245, Twin \$1750, Double \$3500.
Special events & SAPPS	John Michell reported that the Sound System & Scoreboard were working for the Trivia Night. The defibrillator will be taken. See Action below re microphone. Re Christmas in July, The Waterview Restaurant at Berowra Waters is closed for renovation. Annette Watson is to get a quote from Loxley, Kurrajong & John Michell to get a quote from Cropley House, Baulkham Hills which they will discuss. Crazy Whist is booked for 28/9/2022 & the Christmas Party has been booked for Epping for 22/11/2022.
Action	Re Special Events, a proposal to spend up to \$200.00 on a microphone for use in the Club Meeting & activities in the Red Gum Room was made.
Mover	John Perry
Secunder	John Michell
Vote	Carried
International tours	Anne Lockwood notified that the NZ Tour dates were from 9-25 September for John Perry to update the Calendar.
Day Tours	Elizabeth Lessells advised that the Carrington Hotel Excursion will be transferred due to landslides. Bring Rocks tour date forward to 16 June. John Perry to change calendar. The Norman Lindsay, Nan Temple & Sydney Vivid Festival will progress as shown.

	The Newsletter will now advertise an Expression of Interest for the Hunter Valley Christmas Lights for 4 th & 5 th December. Total cost is \$495.00 with a deposit payable in July & Final in October. We require 30 in the group to remain exclusive.
Activity groups	John Wilkes said that he had followed up on the Crestwood Community Centre window & door coverings; this is still in progress. There are now many activities which could be considered for weekends as the city is empty. John suggested that outings between groups could be combined e.g., Genealogy & Day Tours. The Club will take another survey of what people want to do. Wine & Cheese- No member is expected to spend additional monies. Expenditure should be kept to Cheese & Crackers & possibly grapes. Tea & coffee may be provided.
Action	Bev Rooney to notify Julie Savage re change to Wine & Cheese.
Membership and welfare	Glenys Pye reported 2 April Inductions: Schelene Kennedy & Judith Gray; a further 2 May Inductions will follow: Trish Warton & Diana Labalestiere. Glenys Pye to advise names of new people to John Michel for badges. (she has 1 st 2 badges)
Action	All to include the proposed Inductees as members into the club.
Mover	John Perry
Seconder	John Michell
Vote	Carried
Guest Speakers	Barry Haywood put forward Professor Richard de Grijs for April & Anne Maree Ball for May.
Property	John Perry reported that the Liquor License was in place for Trivia & the booking for Breakfast in the Park had been moved to July.
250/\$2.50 Trial Club	Glenys Pye Will lead a trial trip to Watsons Bay on 28/4/22. Meet at Circular Quay Wharf 2 at 10.30 am for 10.45 ferry to Watsons Bay to go to Doyle's for fish & Chips or BYO picnic. This will be added to the Newsletter

12. Inductions

- Scheduled for April

Action	Schelene Kennedy & Judith Gray
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13. Newsletter

- Review of Contents

Action	No action at this meeting.
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14. General Business

- Committee to approve the shredding of paper copies of club records (agendas, minutes etc.) that are older than 7 years.

Action	Celia Kerr provided The Probus Handbook reference re Record Keeping. It recommends that Minutes, membership lists & historical information be retained indefinitely. Unnecessary correspondence can be disposed of once reflected in Minutes. Attendance Lists for Activities should be retained for 13 months for insurance purposes. Financial & supporting reports should be kept for 7 years.
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15. 2022 Yearly Planner (John Perry)

Action	To be updated monthly
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16. CPR Courses and Defibrillator

- Consider whether we need to communicate with members about our new defibrillator ie where it is, how to access it, availability for outings etc.

Action	WIP	RE CPR Courses, a notation will be placed in the Newsletter to contact Sue Donnelly to arrange. Barry Hall will look into arranging a guest speaker to talk on a health subject encompassing the use of a Defibrillator.
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Thanks again to Andrew for hosting our committee meeting at The Castle Hill Tavern – the committee is very grateful.

17. Next meeting:

Tuesday, 3 May 2022, at Castle Hill Tavern at 9.30am

Meeting Closed at 11.15 am

The Combined Probus Club of Castle Hill supported by

Castle Hill Tavern.

Chair- John Perry

Secretary- Beverley Rooney