



MINUTES.

Management Committee Meeting Combined Probans Club of Castle Hill Inc.

Date: 1 February 2022

Venue: Castle Hill Tavern, 25 Victoria Rd Castle Hill, opposite Bunnings

Open meeting: 9.35 am

Agenda items:

- 1. Attendance:** Chair, John Perry, Colin Yates, Judy Pitcher, Judy Rochford, Anne Lockwood, Robert Tubman, John Lucas, John Michell, John Wilkes, Glenys Pye, Aldo Cantori, Annette Watson
- 2. Apologies** Elizabeth Lessells, Lyn Wilkes
- 3. Confirmation of minutes from previous management committee meeting**

Mover	John Michell
Seconder	Annette Watson

- 4. Matters arising from minutes of previous management committee meeting**

Breakfast in the Park 2022

Action	Postponed until 2023 due to Covid issues. John Perry to rebook after July 2022. Fees for shelter shed transferred to new booking
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Renewal of Regular Hirers Agreement

Action	WIP	Written confirmation received.
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Attendance at February General meeting

Action	WIP No registration necessary but attendees at February general meeting to be double vaccinated with presentation of proof and use QR code prior to attending. Masks are mandatory. Both items must be presented at the door prior to admittance to the hall-to be confirmed at February Committee meeting
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Presidents Report

Our first meeting of 2022 will turn over a new leaf for the Club. After 2 years of Covid cancellations we celebrate a new beginning, all be it with a few minor restrictions, but at least we can meet. If you are coming to the February General Meeting please ensure you read the newsletter instructions.

2022 promises to be a great year for renewing old friendships and making new ones, enjoying the many activities the club has to offer. It is somewhat disconcerting, but understandable, that numbers at events and outings have been significantly lower. I strongly urge everyone to come along to the activities that have been planned and once again enjoy the fellowship, fun and friendship that Probus promises.

Breakfast in the Park was postponed this year due to a Covid testing station 50 metres away from our picnic site. The Blacktown Police Traffic Command issued a video of the queue of cars in nearby streets and Windsor Road at one stage stretching for over 2 kilometres. The risk wasn't worth it. We have rescheduled, rebooked and paid for our breakfast in 2023. No date has been set yet, but make a temporary reservation in your diary for January 2023.

Look forward to seeing as many of you as possible at the February General Meeting

Nominations for Committee 2022

Nominations are now being called for positions on the 2022 committee with nominations closing at the General Meeting in February. **ALL positions including those listed below with the exception of the President will be declared vacant at the Annual General in March 2022 and a new committee elected.**

- Vice President, Secretary, Activities Coordinator, Guest Speaker Coordinator, International Tours, Refreshments, Caravans and Cabins.
- The committee discussed the nominations received so far. The secretary stated that nominations on the list above have been received for the positions of Vice President, Secretary, Guest Speakers.

A nomination form is attached to the back of the newsletter. Do your bit for the club and nominate.

John Perry
President

Mover	John Perry
Seconder	Judy Rochford

5. Secretary Report

Correspondence In

- December Bank statement to Treasurer.
- Thank you card from Robin Jenkin.
- Enquiry for membership Noel Long (invited to attend February Meeting)
- Request from Bev Rooney to attend March Committee Meeting-approved.
- Note from Castle Hill Probus about activities they do-\$2.50 club; Men's Coffee Group; Performances at the Pavilion Theatre.
- Message about Shen Yun Shoes 2022.

Correspondence Out

- Email to THSC about CCC window coverings.
- Engraving of President's collar and badges completed.

Secretary reminded current Committee members to complete nomination forms.

Action	Secretary to announce activities above and Shen Yun Shoes at the next General meeting. Secretary to invite Bev Rooney to March Committee Meeting.
Mover	John Lucas
Seconder	Aldo Cantori

6. Treasurer Report

- See attached reports.
Anne Lockwood highlighted the following – combined balance at CBA and Heritage Bank A/Cs \$42 507.51. – Currently held in accounts for future activities \$20 059.51. -Available balance \$ 22 447.91.
- Audit report, passed. No issues.
- Paperwork for FairTrading and CBT/Heritage Bank merger being prepared.
- Some issues involved with Theatre Bookings.
- Signatures for bank accounts. Past signatures and new signatures for accounts to be retained. All committee members agreed.
- The Treasurer reported that she had sent messages to club members regarding bookings and payments for events registered for.
- Fees for 2022. Treasurer proposed that the joining fee remain the same and that the annual fee remain at \$20.
- The Committee agreed on a motion put forward by Anne Lockwood and seconded by Aldo Cantori that this recommendation (as proposed above) be presented to the members at the AGM.

Action	Recommendation regarding fees be voted upon at the AGM.
Mover	Anne Lockwood
Secunder	John Lucas

8. Committee reports

Committee reports	Coordinators
Week away tours	Colin Yates reported no changes to Broken Hill and Silos Art Tours
Special events	John Michell expressed concern about the poor response to Change Over Luncheon. Special email to be sent to members about attendance. Other special events as per Newsletter
International tours	Bob Tubman reported that he awaits contact from On Course regarding New Zealand trip.
Day Tours	Elizabeth Lessells refer to news letter
Activity groups	John Wilkes reported that a planning meeting had been held about the Trivia Night and members will be urged to attend. He expressed concern that convenors were not submitting reports on time. The following action was proposed- meeting to be convened and organizational procedures to be explained by way of a one page Operational Protocol by Activities Coordinator.
Membership and welfare	Glenys Pye reported that three new members to be inducted at February meeting – June Cassidy, Judith Gray and Viv Wilson. Membership approved- moved John Michell, seconded Aldo Cantori. Glenys indicated that 3 visitors could attend.
Guest Speakers	VACANT. Speaker as in Newsletter.
Property	John Perry liquor approval for trivia received. John Perry and Ralph Gosling will check on electronics for Trivia Night

Refreshments	Judy Pitcher and Judy Rochford reported that all is organized for the next meeting. Wine purchased for BIP to be used as prizes for Trivia Night.
Caravans and Cabins	VACANT

Action	Vacant positions to be advertised in February Newsletter. Nominations close at February General Meeting
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9. Inductions

Schedule inductions for February.

Action	As above. Barry Haywood to be advised of guests by Glenys Pye.
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10. Newsletter

Distribution

Action	Email copies only. Printed copies available at the front desk only for members registered to receive them. Secretary suggested that additional copies be prepared for possible guests.
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Members reviewed the draft Newsletter and a number of corrections and changes were proposed and discussed and agreed upon.

Hills Tavern

Action	Continue acknowledgement of Castle Hill Tavern
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11. General Business

Change Over Lunch

Action	Special Events Coordinator to address members stressing lack of support for the Change Over Luncheon. John Michell to speak at February General Meeting about this.
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2022 Yearly Planner

Action	Still waiting for some changes. Issue will now be February after issue of newsletter by John Perry
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CPR Courses

Action	WIP	Expressions of interest for CPR courses in 2022 to be called. Information on free courses to be made by JP in 2022 once Council returns to normal operations
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Website Update.

John Perry updated the committee on developments. The committee agreed that John Perry, Aldo Cantori and Alan Watson meet to discuss and finalise the production of the website.

Presidents Thank You Lunch

Action	Please note lunch at the Presidents home on 22 March 2022 as a thank you to committee members. Further details will follow.
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Thanks to Andrew for hosting our committee meeting at The Castle Hill Tavern, we are very grateful. Anne and John Perry have taken advantage of their seniors' lunch at \$15 on many occasions and will be having lunch at The Tavern after the meeting if any would care to join them.

12. Next meeting:

Tuesday, 1 March 2022, at Castle Hill Tavern at 9.30am

The Combined Probus Club of Castle Hill supported by

THE HILLS TAVERN

Meeting Closed:- 11:15am

John Perry (President)

John Lucas (Secretary)