



MINUTES

Management Committee Meeting Combined Probuss Club of Castle Hill Inc.

Date: 7 June 2022

Venue: Castle Hill Tavern, 25 Victoria Rd Castle Hill, opposite Bunnings

Open meeting: 9.35am

Agenda items:

- 1. Management Committee:** Aldo Cantori (chair), Celia Kerr, Bev Rooney, Chris Savage, Colin Yates, Anne Lockwood, John Michell, Glenys Pye, Elizabeth Lessells, Barry Haywood, John Perry
- 2. Invited Attendees:** Annette Watson
- 3. Apologies:** Glenys Pye
- 4. Confirmation of minutes of management committee meeting held on 3 May 2022**

Mover	John Michell
Seconder	Colin Yates
Vote	Carried

- 5. Matters arising from minutes of previous management committee meeting**

Action	NIL
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- 6. President's Report (Aldo Cantori)**

With winter almost upon us, I hope you're all well. I'm pleased to advise that the recently launched "Men's Group" has attracted quite a bit of interest with the group having held its first get-together early this month at the Castle Hill Tavern. Many thanks to John Lucas for coming up with this initiative and getting the boys together.

Our first official "\$2.50 club" event took place in late May – the excursion to Watsons Bay was well attended and was a fun day on the harbour with outstanding weather. I thank Glenys Pye for initiating this new activity and I look forward many more similar outings in future.

If you haven't already booked a spot for our traditional Christmas in July lunch, I urge you to do so as this is one of the major events in the club's calendar and it's always a very enjoyable and entertaining experience.

A reminder that there are still a number of vacant roles that we need to fill namely, International Tours, Theatre Outings and Book Exchange. The club's ability to offer a broad

range of activities for its members relies heavily on volunteers, so we really need our members to step up to fill these vacant roles. I urge everyone to consider nominating for one of these positions.

As indicated during the May general meeting, I invite members to put their name forward to be a “buddy” to a new member. This idea is aimed at welcoming new members and assisting them to find their way around the club during the early stages of their membership.

As you would all be aware, most of our activities take place on week days. A number of members have indicated that they would welcome the occasional activity on weekends. The management committee is considering this option – further information will be provided on this in due course.

In closing, I urge you to take the time to read our monthly newsletter. As foreshadowed last month, this issue includes a new feature called “SPOTLIGHT ON A MEMBER”. Each month we will provide a few fun facts about one or two of our members, which I’m sure will be interesting, entertaining and sometimes surprising or amusing.

Aldo Cantori
President

Mover acceptance of report	Aldo Cantori
Secunder	Anne Lockwood
Vote	Carried

7. Secretary’s Report (Bev Rooney)

- Leave of Absence-Ralph & Julia Gosling; Rodica Benson
- Theatre invitations passed to Chris Savage

Action	NIL
Mover	Bev Rooney
Secunder	Aldo Cantori
Vote	Carried

8. Treasurer’s Report (Anne Lockwood)

Anne reported 187 transactions in the last month, & a merger of Heritage Bank with the People’s Choice Credit Union from South Australia. Anne made another payment to PSP & will be removing unpaid members after the June General Meeting. Flocktus have been created for all outstanding events. \$18,218 is on hold for outstanding events.

Action	NIL
Mover	Anne Lockwood
Secunder	Elizabeth Lessells
Vote	Carried

9. Committee reports

- Discuss meeting of convenors (Aldo)-This will remain an outstanding action..
- Approval has been granted for the proposed date for the end-of-season Footy Tipping Comp lunch, being 21 September. This event will probably be held at the Mean Fidler.
- Discussion re options for events on weekends was encouraged with the possibility of combining some of these with the \$2.50 Club run by Glenys, progressive dinners

& picnics in local parks such as Fagan. Aldo & Chris to discuss with relevant convenors.

Committee reports	Coordinators
Week away tours	<p>Colin Yates-The trip to Broken Hill was a marathon (nearly 3000 kms) but very enjoyable, fortunate to have Hans as our driver.</p> <p>Silo Art 20-27 October 2022-16 travellers. Final payment is by September General Meeting.</p> <p>Cost of trip (balance): Single\$2245, Twin \$1750, Double\$3500</p> <p>We are hopeful of securing Hans as our driver.</p>
Special events & SAPPS	<p>John Michell-Xmas in July will be held at the Mean Fiddler in the Events Room on 28/7 at a cost of \$60 per head. The function starts at 11.45 am. Champagne will be served on arrival, followed by a Turkey dinner plum pudding. There will be 10 people to a table with red & white wine on each table. Our entertainment will be Nikki Bennett. Only 50 people have applied.</p> <p>Crazy Whist will be held on 28/9 in the Red Gum Room at a cost of \$10 per head, commencing at 7 pm.</p> <p>The Xmas Party will be held on 29/11 at the Epping Club capped at a cost of \$70 per head. Courses will be Roast Turkey followed by Plum Pudding or Salmon followed by Pana Cotta served with red & white wine. It was moved that a deposit of \$1000 be paid to hold the venue.</p>
Mover	Anne Lockwood
Seconder	John Michell
Vote	Carried
International tours	<p>There is still no convenor for this currently. The September NZ tour has been abandoned, but Alan Jones has agreed to lead a future proposed tour when he & Aldo have compared tour content from OnCourse & another tour company Alan that Alan is in contact with.</p>
Day Tours	<p>Elizabeth Lessells-14/6 We now have 30 people booked for Vivid, filling the tour. 8/7 Rocks Tour with Judy Dunn. August a tour to North Head Quarantine Station, 13/9 Bare Island Tour, 11/10 7 Islands Cruise, 1/11 Melbourne Cup Lunch at the Mean Fiddler.</p>

	Further suggestions were reviewed for the 2023 Calendar such as combined \$2.50 tour to Katoomba, culminating in a Carrington High Tea, or a train ride to Newcastle staying overnight at a motel, a Postman's River Cruise & visits to military installations, Floriade.
Activity groups	Chris Savage-reported that John Lucas men's group had opened very well with 17 attending considering other activities were underway. The July meeting will be held at the same venue with John seeking out further future venues. The Genealogy group is reported to be struggling, with the possibility of rebadging the group as a History Group or Heritage Group. The Genealogy Group is meeting tomorrow to consider future options.
Action	Aldo Cantori to talk to John Wilkes re briefing for Newsletter.
Action	Aldo Cantori to talk to John Wilkes re rebadging the activity.
Membership and welfare	Glenys Pye: Trish Warton & Diana Larbalestier are to be inducted at the June meeting. Withdrawing member – Helen Attack.
Guest Speakers	Barry Haywood-June Paul Bradley will discuss options available for retirement living presented by Tony Folland & in July James Teo from Castle Hill Podiatry will discuss the critical role feet play in our wellbeing.
Property	John Perry must book in July with National Parks & Wildlife for Breakfast in the Park for 11/1/2023.

10. Inductions

- Scheduled for June (Glenys)

Action	Trish Warton & Diana Larbalestier are to be inducted at the June meeting.
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11. Newsletter

- Review of Contents (all)
- Inclusion of useful links in the newsletter

Action	Add the Club's Email Address to the Header section. Enter Woy Woy as the destination for 23/06. the Anne Lockwood will give other suggested edits to Annette.
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12. 2022 Yearly Planner (John Perry)

Action	When the Website is reviewed, need to ensure the old calendars are removed.
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13. CPR Courses and Defibrillator

- Committee to approve arrangements for the custody and booking of the defibrillator-determined as a result of action taken in May Meeting.

Action	It has been agreed that a custodian will care for the Defibrillator. The initial custodian will be Aldo Cantori. All bookings for the defibrillator are to be directed to the custodian.
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14. General Business

- Review of currently vacant positions-Convenors International Tours, The Theatre Group & Book Exchange are required. Aldo is to make an assertive plea to members at the June Meeting advising that these activities can't continue without leadership.
- Confirmation of responsibility for Meet and Greet-It has been agreed that this responsibility will rest with the Membership Officer (currently Glenys Pye) as well as responsibility for coordinating the 'Buddy System'. Glenys will engage Anne Gover and others as necessary for assistance whenever required.

Action	Anne Lockwood	Prepare a Job Description for a Buddy
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- Reminder that documents should be sent to Alan Watson for electronic storage-This function is being managed by the secretary generally. Documents to be stored electronically are all minutes of meeting and all formal correspondence.
- The Committee has raised concerns that the membership level has fallen well below the current maximum member limit experienced approximately 5 years ago. Celia recommended that Marketing through the website or personal invitation from members are the best way to recruit members. Possible advertising on the Club on the PSP website is being considered. Annette Watson stated that the website isn't fully controlled by us-set up by contacts of Tony Folland. This arrangement needs to be revisited.

Action	Aldo Cantori & Celia Kerr Are to have discussions with Alan Watson re the external operator.
Action	Aldo Cantori will call for members with website skills at the next General Meeting.

- Update on the destruction of paper copies of club records (agendas, minutes, letters, etc.) older than 7 years.
- Discuss how the committee runs – do we need to do anything differently?
- Access to the PPS website – who has access and who needs access?

Items highlighted in red are carried over to our next meeting.

15. Meeting Closed: 11.50 am

16. Next meeting:

Tuesday, 5 July 2022, at Castle Hill Tavern at 9.30am

The Combined Probus Club of Castle Hill supported by

Castle Hill Tavern.

President- Aldo Cantori

Secretary- Beverley Rooney