



MINUTES

Management Committee Meeting Combined Probus Club of Castle Hill Inc.

Date: 3 May 2022

Venue: Castle Hill Tavern, 25 Victoria Rd Castle Hill, opposite Bunnings

Open meeting: 9.30am

Agenda items:

- 1. Management Committee:** Aldo Cantori (chair), Celia Kerr, Bev Rooney, Chris Savage, Colin Yates, Anne Lockwood, John Michell, Glenys Pye, Elizabeth Lessells, Barry Haywood
- 2. Invited Attendees:** Annette Watson
- 3. Apologies:** John Perry, Bob Tubman
- 4. Confirmation of minutes of management committee meeting held on 5 April 2022**

Mover	John Michell
Seconder	Anne Lockwood
Vote	Carried

- 5. Matters arising from minutes of previous management committee meeting**

Action	Change Spelling of Haywood in Point 16.
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- 6. Attendance at General Meetings**

- Discuss whether covid protocols for general meetings should change (Aldo)

Action	Currently the Combined Probus Club of Castle Hill has adopted all Government Protocols regarding Covid. Wearing of masks and distancing remains an item of personal choice.
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- 7. President's Report (Aldo Cantori)**

Isn't it great to see an end to that annoying period of persistent heavy rain! I hope you all got through it unscathed. I also hope that everyone had a pleasant Easter without too big an overdose on chocolate.

April saw the return of Trivia Night after having discontinued it a few years ago. By all accounts, the 30 people who took part in this fun event had a good time and many have suggested that we should have another one later in the year.

Your management committee is working hard to streamline existing activities and to come up with new activities for the enjoyment of members. With this in mind, a significant amount of interest has been expressed in the introduction of a "Men's Group" which would provide our gentlemen

members with the opportunity to get together to play pool or darts or just to have a man-chat. Look out for more details on this in the newsletters.

Another new activity being introduced is the “\$2.50 club” which will involve a member leading a group on a trip using public transport to a selected destination where the group will enjoy each other’s company over lunch and in some cases enjoy the sights of Sydney.

Our traditional Christmas in July lunch is currently in the planning stages. I urge everyone to book a spot as this is one of the major events in our Probus calendar and it’s always a very enjoyable day. Details of this event can be found in the newsletter.

Please take the time to read our monthly newsletter. Next month we launch “SPOTLIGHT ON A MEMBER”, the idea being that each month we will provide a few fun facts about one or two of our members, which I think will be interesting, entertaining and sometimes surprising.

Aldo Cantori
President

Mover acceptance of report	Aldo Cantori
Secunder	Elizabeth Lessells
Vote	Carried

8. Secretary’s Report (Bev Rooney)

- Leave of Absence Julie Knight, Nigel & Elizabeth Nield, Brendan & Jessie Fitzpatrick.
- Email to Jules Savage after discussion at the last Management Committee Meeting re "Wine & Cheese- No member is expected to spend additional monies. Expenditure should be kept to Cheese & Crackers & possibly grapes. Tea & coffee may be provided."
- Receipt of 20 ‘Your Passport to Probus’ Booklets requested by me for new Inductees.
- Another letter received from The Royal Flying Doctor Service (South Eastern Section) – general newsletter-to be placed on file.

Action	Nil
Mover	Bev Rooney
Secunder	John Michell
Vote	Carried

9. Treasurer’s Report (Anne Lockwood)

Anne stated that there had been a considerable number of transactions this month, as well as documentation to chase up. There were outstanding accounts for the Trivia Night & the Newsletter; permission was sought to pay Allegro \$1300 for the Bastille Day lunch.

Anne holds \$15,568.17 for upcoming activities.

Anne provided full documents to support her report.

Action	Anne to accompany Aldo & Bev to the Bank to add their signatures to operate accounts.
Mover	Anne Lockwood
Secunder	Aldo Cantori
Vote	Carried

10. Committee reports

- Margaret Butfield has resigned as coordinator of the Theatre Group.
- Aldo reported that another Trivia Night will be organized due to the popularity of the function just held in April. Timing will depend on the Probus Calendar. John Michell suggested we aim for March 2023.

- Aldo Cantori stated that the “Men’s Group” would commence on 1st June at the Castle Hill Tavern. This will be led by John Lucas.
- The committee agreed to reschedule the \$2.50 club outing to 21st July (it was to be 28th July but clashes with Xmas in July), but going forward it will be held on the 4th Thursday of each month.

Action	Glenys Pye to discuss with John Perry
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- Aldo proposed a meeting of convenors with Chris Savage to ensure that everyone was aware of all correct policies & for an exchange of ideas.
- Aldo planned to conduct a survey to assist in deciding whether any activities are no longer viable or should be run on weekends. Aldo will speak to this in his President’s Report at the May General Meeting.
- John Michell stated that Morning Tea personnel should wear gloves when handling cups & food items.

Action	Bev Rooney to notify Maryann & Richard Vella of requirements. Aldo to set up a meeting of convenors.
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- Celia Kerr proposed that CHCPC attend the Annual Morning Tea for Probus Committee Members at Allegro to enable networking with other Probus Clubs.

Action	John Michell to notify the committee when the invitation arrives.
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- Celia Kerr had proposed considering Singles only events – Away Tours & Fine Dining; however, Celia stated that these events already exist in an unofficial capacity, so these new proposals may cause a conflict of interest. The concept has been currently parked for later consideration.
- The committee decided to scrap June, July & August Wine & Cheese Nights & recommence in December 2022, due to this being our first reintroduction of evening activities since Covid constraints.

Action	Bev Rooney to notify Julie Savage of this decision.
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Committee reports	Coordinators
Week away tours	Colin Yates - Broken Hill 18-26 May 2022 9day tour. There are 30 members who have paid full fees for the trip. On Course will pick up at Castle Pines at 8.00am. Please be on time. No parking facilities at Castle Pines, however a few spots are available in the front of garages. Please call me on 0400350983 to arrange a spot. Silo Art and Grampians 20-27 October 2022 18 members have paid the deposit of \$600. The balance is due on or before 20 Sept. 2022. Cost of Trip after deducting deposit Couple \$3500 Twin. \$1750 Single. \$2245 Please organise pre-polling for May elections.
Action	Colin Yates to check with On Course Tours to identify if buses are sanitized & carry a defibrillator. Post meeting note: The bus will

	not have a defibrillator. Colin has booked the Probus defibrillator for the Broken Hill Trip.
Special events & SAPPS	John Michell-Christmas in July will be held on 28 th July from 11.45am to 2pm at the Mean Fiddler in the Main Events Room. Cost to be \$60 per head to include a two-course meal, a bottle of red & white wine per table. The entertainer will be Nikki Bennett & a booking can be made on flocktu with payment to be received 10 days prior to the event.
International tours	As there is currently no coordinator for this event, Aldo Cantori has emailed all members who added an EOI for this event asking them to reconfirm their interest & ask for a volunteer to lead this trip.
Day Tours	<p>Elizabeth Lessells –Re the APRIL: Norman Lindsay Gallery only 5 of 11 arrived.</p> <p>MAY: NAN TIEN TEMPLE: Friday 13th May 2022 (Time: Assemble at 7:45am at Fred Caterson Reserve. We leave at 8:00am Returns approximately 5:30. There are still some vacancies for this tour.</p> <p>SYDNEY VIVID FESTIVAL – CENTENNIAL PARK</p> <p>JUNE: Tuesday 14th June 2022 Time: Assemble at 2:30pm at Fred Caterson Reserve. We leave at 2:45pm Returns approximately 10:15 pm. 12 have booked.</p> <p>ROCKS TOUR WITH JUDITH DUNN. Date: Friday 8th JULY. \$20 Time: 10:30 am for a two-hour tour Cost: \$20 per head Meet at No 6 Wharf, Circular Quay Wear closed shoes. Incorporating <i>Walk the Wicked Waterfront</i></p> <p>HUNTER VALLEY GARDENS Date:4th and 5th DECEMBER. There have been many positive comments from people who have gone on this tour. We currently have 25 Expressions of Interest for the trip. On Course have booked 26 rooms. Cost \$495 with single supplement at \$75. A flocktu is now available.</p>
Activity groups	Chris Savage- has chased up non-reporting groups to ascertain whether any should be scrapped. The only change appears to be for The Fishing Group, now coordinated by Brian Simpson.
Action	Aldo Cantori to ask for a show of hands at the next General Meeting as to whether members had a preference for some events to be on weekends.
Membership and Welfare	<p>Glenys Pye-No Inductions this month.</p> <p>Resignations received from Gena & John Athans, Helen Atack (unwell) & Rob Tubman (moving North).</p> <p>Glenys made the committee aware that members attending activities for the initial occasions need a 'Buddy' for the first few months. (See General Business)</p>

	It was proposed that the club induct Trish Warton & Diana LARBALESTIER at the June meeting.
Mover	John Michell
Secunder	Glenys Pye
Vote	Carried
Guest Speakers	Barry Haywood- Barry Haywood will be the presenter for Jan-Maree Ball OAM for the May General Meeting. Barry will also approach existing members to present as Guest Speaker in the event of a Guest Speaker's inability to attend.
Property	John Perry- Crazy Whist has been booked, Genealogy is TBA & Tai Chi's continuance has been organized.

11. Inductions

- Scheduled for May (Glenys)

Action	NIL
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12. Newsletter

- Review of Contents – Only 2 proofreaders are required for the first draft, being Aldo Cantori & Anne Lockwood. Other Committee members will be issued a draft after the preliminary review.
- A Motion to introduce the idea of "Spotlight on a Member" with the possibility of up to 2 members to be featured was proposed.

Mover	Aldo Cantori
Secunder	Elizabeth Lessells
Vote	Carried

- The inclusion of useful links to be included in the Newsletter to assist members with such items as Travel Insurance, Service NSW, Probus South Pacific, MyGov & The Covid Website.

Action	Aldo Cantori to introduce the "Spotlight on a Member" segment in his opening Report at the May General Meeting.
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13. 2022 Yearly Planner (John Perry)

Action	No Report.
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14. CPR Courses and Defibrillator

- Aldo Cantori led discussion concerning the current difficult access to the defibrillator when required for outings & the hall is locked.

Action	Aldo has volunteered for this initial year to take responsibility for the defibrillator, keeping it under safe control, making available at meetings, passing it on to groups whose activity requires it, ensuring its safe return, & ensuring it is passed on at a meeting Aldo is unable to attend.
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15. General Business

- Destruction of paper copies of club records (agendas, minutes, letters, etc.) older than 7 years.
- Committee Members were alerted to the fact that a backup to Multimedia is required for Alan Watson, & Ralph Gosling was suggested.

- Barry Haywood offered to contact the supplier of the defibrillator to redemonstrate at an upcoming meeting.
- Email protocols must comply with privacy requirements ensuring that when emails were sent to large groups, this should be carried out in the BCC mode.
- Discuss how the committee runs – do we need to do anything differently?
- Access to the Probus website – who has access and who needs access?
- Reminder that documents should be sent to Alan Watson for electronic storage

Action	Aldo Cantori	<ul style="list-style-type: none"> - All items in General Business highlighted in red will be held over for discussion at another Committee Meeting. - A list of buddies is to be compiled by Glenys Pye after introduction of this topic in the President's Report. - Aldo Cantori to ask Ralph Gosling to be the IT backup to Alan Watson. - Barry Haywood to arrange a defibrillator demonstration.
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16. Meeting Closed: 11.45am

17. Next meeting:

Tuesday, 7 June 2022, at Castle Hill Tavern at 9.30am

The Combined Probus Club of Castle Hill supported by

Castle Hill Tavern.